

**KANSAS-OKLAHOMA CONFERENCE
UNITED CHURCH OF CHRIST
SUPPLY PASTOR COVENANT**

Having sought the guidance of the Holy Spirit and believing that God guides our common ministry in Christ, the governing body of _____ United Church of Christ voted to covenant with _____, who holds authorization for ministry in _____ (Association/Conference) to become Supply Pastor of this congregation. Believing that the cause and mission of Christ's Church will be forwarded under his/her pastoral and spiritual leadership during this transition time, the congregation enters into this agreement with the supply pastor.

It is understood between the parties that the supply pastor will:

- Lead all regular and special worship services, including any necessary sacraments,
- Counsel in crisis situations and provide appropriate referrals,
- Provide pastoral services for weddings and funerals,
- Provide visitation with shut-ins and/or members in hospitals,
- Work with the congregation's governing body,
- Participate with representatives of the congregation in Conference activities,

It is mutually accepted by the parties of this Covenant that:

1. The supply pastor will be responsible to the governing body of the congregation, providing counsel and guidance, and will work under its guidance and direction.
2. The supply pastor will provide monthly reports on use of time and travel will be made to the governing body.
3. The supply pastor will confer with the Conference Minister on matters affecting the on-going life of the congregation.
4. The supply pastor will be accountable to the Conference Committee on Ministry as is any other authorized minister.
5. The supply pastor will not be involved in the search and call process, except as mutually agreed by the Conference and congregation.
6. It is understood that the supply pastor is to have freedom of the pulpit in matters of faith and ethics according to the dictates of the Word of God, the work of the Holy Spirit, the traditions of the United Church of Christ, and the realities of the world.
7. The supply pastor will be part-time, and shall not exceed _____ hours per week.
8. The congregation agrees to pay an amount of \$ _____ as cash salary, payable on a regular basis (monthly, semi-monthly or weekly).
9. The supply pastor will be reimbursed at current IRS mileage rates in fulfillment of ministerial duties, with the supply pastor keeping a log of mileage and services.
10. The supply pastor shall be granted one Sunday off for every three months of service. The church shall be responsible for pulpit supply on this Sunday.
11. Sick leave, personal emergency leave, death leave for immediate family, and maternity/paternity leave shall be available as negotiated with the church.

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12. It is understood that this covenant between the supply pastor and the congregation can be terminated by either party with at least 30 days written notice.
13. It is understood that the Conference Minister and the _____ Kansas-Oklahoma Committee on Ministry shall be consulted at the request of the supply pastor or the governing body should the relationship between them be strained or in jeopardy.

Trusting that the above terms are agreeable to you as our supply pastor, the affixing of our signatures below indicates our acceptance to the above terms and validates this covenant.

Supply Pastor

Date

Governing Body Presiding Officer

Date

Representative of Kansas-Oklahoma Conference

Date